

Our Company is seeking an experienced Senior Bookkeeper to join our dynamic team. Are you a highly skilled and detail-oriented finance professional with a passion for driving financial excellence? This role presents an incredible opportunity to work in a fast-paced environment, manage the financial intricacies of companies, and support our continued growth and success. If you're ready to take on a challenging role and become a key player in our finance department, then this position is for you! Please follow link to apply.

Desired Skills, Experience & Qualification

- SAGE /Pastel essential- min 10 years' experience
- Matric
- BCom Degree or Diploma in Accounting/Bookkeeping
- 5+ years of experience in a similar senior bookkeeping role
- Proficiency in Pastel, Sage Online and Payroll
- Strong command of advanced skills in MS Office (excel, word, outlook)
- E-filing and SARS compliance
- Experience in an accounting and auditing practice is preferred
- Valid driver's license and own transport are mandatory
- Retail hours apply
- Ability to plan, organise and control own work effort
- Industry experience advantage
- Financial Accounting
- Full Debtors Function and Debt collection
- Full Creditors Function
- Books up to Balance Sheet/Income Statement
- Full payroll function - Weekly, Bi-Weekly and Monthly
- Leave
- EMP 201 EMP501
- VAT returns, SARS Efiling
- Excellent communication skills
- Detail-oriented and analytical
- Good communication skills.
- Problem solving and analytical skills.
- Resource management skills
- Interpersonal and relationship management skills.
- Attention to detail and information control
- Other duties

Package & Remuneration: R30,000-R35,000 (to be discussed in interview)

Interested? Between the ages of 40-50yrs ?

Email your CV in PDF format to admin@laoma.co.za

Closing date: 31 October 2024